



Young Carers Targeted Project Support Worker

Job Description: Young Carers Targeted Project Support Worker

Job Title: Young Carers Targeted Support Project; Support Worker

Responsible to: Chief Executive & Gaddum Board

Accountable to: Carers Salford Programme Manager

Reporting to: Young Carers Targeted Support Project Lead

Location: Salford, and Manchester

Salary: £21,589 per annum

Hours: 35hours per week

Context

At Gaddum, we treat everyone as individuals. We really get to know those we help, understanding their world to offer a range of support that's right for them. Our promise of tailored support is made possible by our breadth and depth of knowledge, through our unwavering commitment to the local people of Greater Manchester.

Our experience listening to generation after generation, for nearly 200 years, has taught us the importance of considering not just the individual but also the relationships around them. Our innovative approach means we can, not only build resilience, but identify further risks and offer preventive support now and in the future. At Gaddum, we believe that by supporting individuals, we ultimately help support entire communities.

Our aim is to empower and enhance the lives of people in Greater Manchester. We currently work in four Greater Manchester authorities, Manchester, Rochdale, Salford and Stockport.

Job Summary

The post will work within The National Lottery Community Funded Young Carers Targeted Support project which will work across Salford, and Manchester. The project will work with young carers who need intensive one to one support which will include the offer of a young carers assessment, while offering a whole family approach, working with key support services and partners.

The role will also involve delivering awareness raising sessions of hidden young carers within schools and colleges in order to raise identification, offer information and advice and generate referrals into the project.

Job Purpose

The role is to work closely with Gaddum Salford Young Carers team to learn good practice and approaches in order to develop a proactive and effective targeted young carers service in Manchester.

Part of this role will be to develop effective strategies to identify young carers within



the community. The role will offer intensive support ensuring that young carers from a wide variety of backgrounds are aware of their rights and are receiving the support and services that they require including access to a young carers assessment and signposting to appropriate agencies.

Duties and Responsibilities

- To identify young carers in need of intensive support across Salford, and Manchester.
- Provide a proactive targeted young carers service that raises carers' issues and their needs both on local and national levels.
- To develop and maintain outreach groups and activities that will provide access to information and advice to young carers within their own localities.
- To work closely with a range of diverse community groups and organisations seeking to ensure that young carers from these groups are aware of their rights and how their needs can be met.
- To support and enable young carers to participate in the design and development of health, social care and community services.
- Work as part of the team developing and contributing to the provision of services for young carers in Salford, and Manchester.
- Participate as directed in the day-to-day running of the young carers targeted service.
- Help to identify target young carers, liaising with specialist professionals to ensure the assessment of young carers needs and the provision of appropriate support.
- Provide practical and emotional support to individual young carers, as appropriate, and to groups of carers.
- Liaise with, work alongside existing support groups, and facilitate the development of further groups.
- To undertake young carers assessments, produce written assessment reports and reviews as and when required.
- To maintain a clear record of all activities with individual young carers via the recording system used by the service.
- Use appropriate networks to raise awareness of young carers needs within statutory, voluntary and independent organisations.
- To keep up to date with young carer related developments in government and local authority policy, and in all other organisations working with young carers.
- Work with the Gaddum carers services team and its partners to use such information for the support and development of services to young carers.
- Work with the other Gaddum team members to devise innovative ways of engaging with young carers, health professional and social care professional.
- Encourage and contribute to the development and accessibility of services for young carers in Salford, and Manchester.
- Keep abreast of developments locally and nationally in relation to Young / Young Adult Carers.
- Ensure the involvement and consultation of young / young adult carers in the projects activities.
- Maintain a general understanding of the work of the whole organisation, and attend team meetings/events.
- Participate in joint activities e.g. National Carers Week, open days and other promotional activities.



Additional Duties and Responsibilities

- Promote the work of Gaddum and safeguard its good name and reputation at every opportunity.
- Promote Gaddum events and activities
- To adhere to Gaddum Policies and Procedures.
- To be aware of personal safety and security when carrying out work.
- To undertake and maintain Risk Assessments for area of work in the programme.
- To promote the work of Gaddum carers services.
- Adhere to Gaddum's Safeguarding Policy and report any concerns regarding an individual's safety.
- To maintain privacy and confidentiality in line with Gaddum's policies and procedures.
- Contribute to Gaddum newsletters, social media, website and meetings.
- To respond to enquiries and calls coming into the centre in a professional and knowledgeable way.
- All other duties reasonably associated with the role associated with the role.

The details contained in this job description, particularly the principal accountabilities reflect the content of the job at the date the job description was prepared. It should be remembered, however, that it is inevitable that over time the nature of individual jobs will change; existing duties may be lost and other duties may be gained without changing the general character of the duties or the level of responsibility entailed. Consequently, this job description may be revised from time to time.



Person Specification: Young Carers Targeted Project Support Worker

Criteria	Essential	Desirable	Assessed
<p>Qualifications / Experience</p>	<p>Maths and English GCSE at grades C or above (or equivalent qualification).</p> <p>Hold a relevant professional qualification or equivalent relevant experience.</p> <p>Three years plus experience of working with children, young people and their families.</p> <p>Evidence of continuous professional development.</p> <p>Experience of providing support to vulnerable individuals.</p> <p>Experience of undertaking risk assessments.</p> <p>Experience of advocating on behalf of service users.</p>	<p>Educated to degree level or equivalent.</p> <p>Experience of delivering training to professionals.</p> <p>Experience of carers assessments</p>	<p>Application/interview/ documents</p>
<p>Skills and Abilities</p>	<p>Excellent verbal and written communication and negotiation skills.</p> <p>Ability to work in multi-disciplinary settings and working in partnership with other professionals, agencies/organisations and a range of stakeholders.</p> <p>Experience of report writing.</p> <p>The ability to build and maintain relationships with key stakeholders.</p> <p>Good understanding of relevant legislation relating to carers and young people</p>	<p>Experience of presenting information in a variety of formats for different audiences.</p> <p>Ability to create and deliver presentations to professionals.</p> <p>Excellent presentation skills.</p>	<p>Application/Interview</p>



	<p>Good communication skills, ability to communicate with a wide range of people, particularly young people and young adults.</p> <p>Excellent IT skills including effective use of databases.</p> <p>Extremely well organised, able to prioritise and plan own work; take responsibility in decision making, and work to tight deadlines.</p>		
<p>Knowledge</p>	<p>Excellent understanding of Safeguarding process and procedures.</p> <p>Understanding and awareness of the needs of young carers/young adult carers and their families.</p> <p>Good knowledge and experience of statutory services.</p> <p>Good understanding of the structure of community care, health and voluntary sector.</p> <p>Understanding of issues affecting carers, particularly young carers/young adult carers.</p> <p>An understanding of Equality and Diversity duties in the workplace.</p> <p>Ability to demonstrable commitment to, ensuring equal opportunity.</p>	<p>A good knowledge of agencies, organisations and professionals with a Greater Manchester remit.</p> <p>An understanding of contracts, monitoring and reporting.</p>	<p>Application/Interview</p>
<p>Values and Personal attributes</p>	<p>A commitment to Gaddum values.</p> <p>A commitment to equality and diversity.</p> <p>Flexible and positive work ethic.</p>	<p>Knowledge of Gaddum and its services.</p>	<p>Application/Interview</p>

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	The post holder must display integrity, honesty and good judgement.		
Other Requirements	Ability to travel independently. Use of own car. Flexible approach to working hours and ability to work unsociable hours (evenings and weekends) to meet the needs of the service.		Application/Interview